

**WRITTEN STATEMENT OF A NON-KEY OFFICER DECISION  
ECONOMY, COMMUNITIES & CORPORATE DIRECTORATE**

<b>ITEM:</b>	<b>Device replacement strategy</b>
<b>Officer Title:</b>	<b>Director for economy, communities and corporate</b>
<b>Date of Decision:</b>	11 July 2017
<b>Purpose:</b>	To obtain approval to procure 'end user devices' inclusive of desktops, hybrid laptops and laptops, ancillary support services including; pre-build and configuration service, bonded storage using the Crown Commercial Services (CCS) Framework Agreement – Technology Products RM3733.
<b>Decision:</b>	<p><b>(a) utilising the CCS Technology Products Framework Agreement to procure laptops, desktops PCs and peripheral devices, not exceeding a budget envelope of £230k;</b></p> <p><b>(b) the breakdown of purchased products will be determined based on age of existing equipment and to support agile working.</b></p>
<b>Reasons for the Decision:</b>	<p>To ensure the most competitive price for goods and services a tender exercise will be carried out outlining the council's requirements for 2017/18 and with the option for further purchases in 2018/19. The precise number of devices will be determined by the operational needs of Herefordshire Council at the time of purchase and final pricing but will be subject to an overall cost ceiling.</p> <p>It is recommended that devices are replaced after a maximum of five years and the devices being replaced under this programme will be the oldest, enabling Herefordshire Council to maintain a device estate under five years old. After this time severe issues are encountered in terms of:</p> <ul style="list-style-type: none"> <li>a) Hardware failure</li> <li>b) Operating system compatibility</li> <li>c) Device performance</li> </ul> <p>Standard laptop devices that are compatible with the current Dell docking station estate in use across the majority of the council will be purchased via a further</p>

	competition under the CCS Technology Products Framework Agreement.
<b>Consultation:</b>	Internal consultees
<b>Options Considered:</b>	<ol style="list-style-type: none"> <li>1. The council could elect to continue to support an increasingly aged hardware estate.</li> <li>2. The council could undertake its own tender process without going through the Crown Commercial Services framework.</li> </ol>
<b>Declaration of Interest:</b>	

Officer Name: Geoff Hughes

Officer Title: Director for economy, communications and corporate

Signature: ..... Date: